



# Structural Pest Management Association of British Columbia



---

## Continuing Education Credit/Re-Certification Policy

B.C. applicators must be registered to participate in the credit program. If you are not already registered, you must complete a registration form. You must hold a current 5-year certificate in Structural IPM in order to participate in the re-certification program. You must also have your attendance verification form “punched” at the end of each session as you exit the classroom. Each session must be “punched” in order to receive credit for your attendance – only those marked with the “punch” will be accepted. **It is your responsibility to turn in the top copy of your form to the Registration desk at the end of each training session or day.** You should keep the bottom copy for your records.

**\*\*Please note: it is each applicators responsibility to ensure credit is received for each session attended and to ensure enough credits, in the correct categories, are obtained to qualify for recertification.\*\***

**\*\*Please email [info@spmabc.com](mailto:info@spmabc.com) at least one month prior to the expiration date of your certificate to ensure your re-certification information is received. Once the recertification letters have been received by the applicator, the renewal letter and \$25.00 are to be sent to the Ministry of Environment to issue your new certificate. It is the applicators responsibility to ensure their certificate information is correct and current.**

### Certificate renewal requirements

The Administrator may reissue a certificate before its expiry date or within one year after that date without requiring the applicant to sit the examination required under section 19(1)(c) of the IPM Act Regulations if:

Within the 5-year period immediately preceding the application date, the applicant has accumulated 20 continuing education credits related to an examination matter set out in Schedule 3.

A minimum of 3 credits must be obtained for training in each of the following certificate examination matters:

- Pest management
- Application technology
- Human health and/or pesticide safety

Applicants must obtain credits in at least 4 of the 5 years immediately preceding the application date.

Online credits will be capped at 2 credits per year and no course may be taken for credit more than one time in any 5 year license interval.

### **Schedule 3 – Certificate Examination Matters**

1. General pesticide characteristics
2. Act and Regulations
3. Labelling
4. Human Health
5. Pesticide Safety
6. Environment
7. Pest Management
8. Application Technology
9. Emergency Response
10. Professionalism